

**ENGINEERING DEPARTMENT**

6101 SE Johnson Creek Blvd  
Milwaukie OR 97206

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# Right-of-Way Application

Permit #: \_\_\_\_\_

**PERMIT  
TYPE:**☐ Construction☐ Use☐ Intersection  
Painting☐ Parklet☐ Encroachment

Before beginning work, **24 hour notice** must be given to the Public Works Department and emergency and transportation agencies:

- City Public Works.....(503) 786-7606
- North Clackamas School District #12.....(503) 353-6000
- Fire / Police Dispatch.....(503) 786-7500
- Tri-Met.....(503) 661-8117

Permittee shall notify applicable utility companies **48 hours** prior to start of work.

**Public Works must be notified prior to each stage of construction.**

We hereby agree to replace said premises satisfactory to the Engineering Director at our own expense, and to hold the City of Milwaukie harmless from any and all damages or expense caused by, or in any way connected with, the use of said property or restoring the same to its original condition. City specifications shall be met unless otherwise authorized by the Engineering Director or their authorized representative. If work cannot be completed by expiration date, applicant must apply for an extension.

\_\_\_\_\_  
Applicant Name/Business\_\_\_\_\_  
Applicant Signature\_\_\_\_\_  
Date**SITE INFORMATION:**

Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Map &amp; Tax Lot(s): \_\_\_\_\_

Description of Work: \_\_\_\_\_

**RESPONSIBLE PARTIES:****PROPERTY OWNER:**

Mailing address: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

**APPLICANT:**☐ Contractor☐ Representative☐ Other

Business Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

CCB License #: \_\_\_\_\_

City/Metro Lic. #: \_\_\_\_\_

Insurance: \_\_\_\_\_

Policy #: \_\_\_\_\_

**IMPORTANT INFORMATION ON REVERSE SIDE**

## RIGHT-OF-WAY PERMIT GENERAL PROVISIONS:

### Traffic Control Requirements

1. A Traffic Control Plan is required for any work that will obstruct the normal flow of vehicular or pedestrian traffic. The plan must be submitted to the City for review and approval 48 hours before beginning work.
2. Employ traffic control signage/methods per Manual on Uniform Traffic Control Devices (MUTCD) or Oregon Temporary Traffic Control Handbook. On jobs where a specific traffic control plan is required, work shall not begin until the plan has been reviewed and approved by the City.
3. One travel lane must remain open at all times unless otherwise specified on the traffic control plan.

### Hours of Work

Noise generating equipment is limited to the following hours of operation by the City's noise ordinance (MILWAUKIE MC 8.08.070I): Weekdays 7:00 a.m. to 7:00 p.m.; Saturdays 8:00 a.m. to 5:00 p.m. See front of permit for the hours the project street may be occupied.

### Erosion Prevention and Sediment Control Requirements

1. See Milwaukie Municipal Code Title 16 Chapter 16.28 Erosion Control
2. Cover all stock piles with plastic.
3. Do not stock pile in the street.
4. Mud or other debris may not be washed into the City's storm or sanitary system or deposited in the right-of-way.
5. For more information, visit the Erosion Prevention and Control webpage:  
<http://www.milwaukieoregon.gov/publicworks/erosion-prevention-and-control>

### Other Provisions

Please see other applicable [General Provisions](#) based on the type of right-of-way permit applied for:

- Construction General Provisions:  
[http://www.milwaukieoregon.gov/sites/default/files/fileattachments/row\\_construction\\_general\\_provisions.pdf](http://www.milwaukieoregon.gov/sites/default/files/fileattachments/row_construction_general_provisions.pdf)
- Intersection Painting General Provisions:  
[http://www.milwaukieoregon.gov/sites/default/files/fileattachments/row\\_intersection\\_painting\\_general\\_provisions.pdf](http://www.milwaukieoregon.gov/sites/default/files/fileattachments/row_intersection_painting_general_provisions.pdf)
- Parklet General Provisions:  
[http://www.milwaukieoregon.gov/sites/default/files/fileattachments/row\\_parklet\\_permits\\_general\\_provisions.pdf](http://www.milwaukieoregon.gov/sites/default/files/fileattachments/row_parklet_permits_general_provisions.pdf)

## THIS SECTION FOR OFFICE USE ONLY:

FEE TYPE	FEE AMOUNT	DEPOSIT AMOUNT	
Permit Fee	\$		Date Issued:
Plan Review Fee	\$		Exp. Date:
Inspection Fee	\$		
Street Opening Deposit* (Refundable)	\$		*Return Deposit to: <input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Representative
SUBTOTALS	\$		
TOTAL AMOUNT RECEIVED:	\$	RECEIPT #:	RCD BY:

Notes: